# EXTENDED ESSAY TIMELINE CLASS of 2020

## November (Gr. 11)

- **(Early Nov.)** Introduction to EE in Advisor classes
- Discuss EE in subject areas with subject teachers
- Complete form with **TOP 2** choices (*might not get 1st choice!). Explain choices, include topics of interest
- EE Coordinator sends email to parents about EE process

## December

- **Dec 9th:** Subject form due (*students placed in subjects following week*)
- Before winter break: talk with subject teachers about possible topics
- Read documentation re: general and subject-specific expectations (shared also with supervisors)
- Look (again) at exemplars and read subject reports on Blackboard
- Read about possible topic ideas. During winter break, discuss ideas with family

## January

### Early January: Topics due

- Supervisors assigned based on topic
- **1st Check in:** Preliminary topic discussion with supervisor
- Begin to use RRS to plan and record
- Student info sessions: academic honesty, researching, note-taking, citing/referencing
- Topics areas declared – research is planned and begins

### Before exams: students email home, Cc supervisors, about their chosen topic

- Set clear expectations to parents for next few months with specific goals & timelines (use this timeline to guide you)
## February

**After exams:**
- Question development/refinement
- Research, research, research & make notes, make notes, make notes
- Begin working bibliography (locate and document resources that you will use)
- **1st mandatory reflection session:** Student responsible for meeting with supervisor
- **Science:** plan experiments & required data collection. Order experimental equipment NOW
- **Geography, Economics:** plan data collection (e.g. surveys, mapping, etc.)

## March

**Early March:**
- Question refinement and final approval of research question
- Preliminary experimental data collection (if applicable)
- **2nd Check in:** Share with supervisor research findings so far (notes)
- Continue research and working bibliography

## April

- Finalize/complete research
- (Science, Geography, Economics) Begin experiments, data collection
- **Outline of essay: bullet points (one page)**
- **2nd mandatory reflection session:** (approx. 30 min.) Scheduled by student in advance
- Begin writing draft of essay / analyzing experimental data (if applicable)
- Draft writing / Analysis of experimental data
- Reminder to stay in touch with supervisor
- **Outline approved by supervisor**
## May

- Draft writing
- Challenge Week May 4 - 8th
- **3rd Check in:** Submit [final draft](#) of essay to supervisor for feedback **Monday, May 11th**
- Two hard copies to EE Coordinator; one electronic copy submitted to Safe Assign

## June (first week)

- Meet with supervisor to talk about draft
  - Go into summer knowing how to improve the draft
  - Possible fail or D papers can be addressed over the summer

## September (Grade 12)

- **3rd mandatory reflection session (viva voce):** (approx. 30 min.) Scheduled by student in advance
- **Monday, September 21st, 2020:** Final Copy Due