EXTENDED ESSAY TIMELINE 2021

### November (Grade 11)

- (Early Nov.) Introduction to EE in Advisor classes
- Discuss EE in subject areas with subject teachers
- Complete form with **TOP 2** choices (*might not get 1st choice!). Explain choices, include topics of interest
- EE Coordinator sends email to parents about EE process

### December

- **Dec 13th: Subject form due** (students placed in subjects following week)
- Before winter break: talk with subject teachers about possible topics
- Read documentation re: general and subject-specific expectations (shared also with supervisors)
- Look (again) at exemplars and read subject reports on Blackboard
- Read about possible topic ideas. During winter break, discuss ideas with family

### January

- **Wednesday, January 10th: Topics due**
- Supervisors assigned based on topic
- **1st Check in:** Preliminary topic discussion with supervisor
- Begin to use RRS to plan and record
- Student info sessions: academic honesty, researching, note-taking, citing/referencing
- Topics areas declared – research is planned and begins
- **Before exams: students email home, Cc supervisors, about their chosen topic**
  → Set clear expectations to parents for next few months with specific goals & timelines (use this timeline to guide you)
**February**

**After exams:**
- Question development/refinement
- Research, research, research & make notes, make notes, make notes
- Begin working bibliography (locate and document resources that you will use)
- **1st mandatory reflection session**: Student responsible for meeting with supervisor
- **Science**: plan experiments & required data collection. Order experimental equipment **NOW**
- **Geography, Economics**: plan data collection (e.g. surveys, mapping, etc.)

**March**

**Early March:**
- Question refinement and final approval of research question
- Preliminary experimental data collection (if applicable)
- **2nd Check in**: Share with supervisor research findings so far (notes)
- Continue research and working bibliography

**Late March:**
- Finalize/complete research
- (Science, Geography, Economics) Begin experiments, data collection
- **2nd mandatory reflection session**: (approx. 30 min.) Scheduled by student in advance
- Begin writing draft of essay / analyzing experimental data (if applicable)

**April**

- Draft writing / Analysis of experimental data
- Reminder to stay in touch with supervisor
- **Outline of essay: bullet points (1 page) → approved by supervisor by end of month**
### May
- Draft writing
- Challenge Week May 4 - 8th
- **3rd Check in:** Submit final draft of essay to supervisor for feedback **Monday, May 11th**
- Two hard copies to Ms. Bauld; one electronic copy submitted to Safe Assign

### June (first week)
- Meet with supervisor to talk about draft
  - Go into summer knowing how to improve the draft
  - Possible fail or D papers can be addressed over the summer

### September (Grade 12)
- **3rd mandatory reflection session (viva voce):** (approx. 30 min.) Scheduled by student in advance
- **Monday, September 21st, 2020:** Final Copy Due